



SSCCC COMMITTEE APPOINTMENT PROCESS

Each July, the Executive Director will review and update the SSSCC internal and external committee spreadsheet. Each August, working with the Executive Director, the SSSCC Vice President of Region Affairs will send an email blast and an application to RADs and Board of Directors seeking volunteers to serve on external committees. A notice will also be posted on the SSSCC website. The SSSCC Executive Director will acknowledge receipt of the application along with information about next steps in the appointment process and timeline.

Any student interested in serving as an SSSCC representative on an external committee must submit an application in order to be considered.

Internal Committees

During orientation each July, the SSSCC board will discuss the internal and external committee requirements. SSSCC board members are required to serve on at least two internal committees. Board members should consider their other responsibilities and school requirements as they think about which committees to serve on.

External Committees

Each August, the SSSCC Executive Committee will select individuals from the SSSCC Board of Directors and applications using the criteria below.

Criteria for appointment:

- Any currently enrolled California Community College student meeting and maintaining compliance with the requirements of California Education Code §76061;
- Diversity* (i.e., ethnicity, age, regional); and
- Location (e.g., regional representation).

*The diversity criterion is included because the SSSCC is dedicated to providing all students an opportunity to serve on external committees. However, diversity is not the only criteria that will be used in determining who will be appointed to each committee. The SSSCC will work to ensure that the work of the SSSCC is balanced.

All committee appointments are subject to approval by the SSSCC President. However, a list of all appointments will be regularly included as information on the SSSCC board agenda. The Executive Director will notify individuals of their appointment once they are approved by the president to serve on an external committee.

Individuals selected to serve on an external committee are required to submit a report of the meeting no later than 30 days after the meeting.

Terms:

Individuals may only serve one year on an external committee unless reappointed by the SSSCC Executive Committee for one more term. No individual can serve for more than two terms on an external committee.

Forms:

>[Application](#)

>[Report](#)