



# BOARD OF DIRECTORS ACCOUNTABILITY POLICY

Approved by the Board of Directors December 12, 2020

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## **I. Background and Purpose**

In order to ensure that the board members of the Student Senate for California Community Colleges are effectively representing the interests of California Community College Students, this accountability policy shall be followed.

## **II. Tardiness and Absences of SSSCC Board of Directors**

- A. A member of the SSSCC Board of Directors is considered absent if they miss more than 20% of any meeting of the Board of Directors or an internal committee meeting.
- B. Tardiness is determined at the discretion of the President/ Chair of the Committee, should a member miss any section of a scheduled meeting.
- C. If a member of the SSSCC Board of Directors is considered tardy twice within one semester, the member shall receive one absence.
- D. Excused absences shall be defined as any absences reported 14 days in advance of meeting for verifiable academic, employment, familial, health related, or other reasons determined by the President. (SSCC Article V, Section 5)
- E. See Region policies for prescribed attendance and tardiness expectations.

## **III. Requirements for Removal from Office (Excerpted from SSSCC Article V, Section 7)**

- A. A member of the Board may be removed by the Board with a two-thirds vote for any of the following,
  - 1. If a Director has missed two Board meetings or accrues four tardies during any fiscal year, not excused by the President in advance of the meeting, then removal shall occur upon receipt of an article of removal and subsequent action by the Board of Directors.
  - 2. Automatically if a Director is not eligible per the provisions of California Education Code §76061.

3. For "cause" as set forth in Section 5221 of the California Corporations Code.
  4. By a court of law.
- B. A member of the Board may be removed by a vote of the body that elected the Director to office, in accordance with said Region's policy or the SSCCC bylaws.
  - C. Only an article of removal submitted by a member of the Board shall be considered.

#### **IV. Accountability and Oversight**

- A. Attendance and tardiness of members at each meeting of the SSCCC Board of Directors shall be recorded in the minutes by the Vice President of Communications.
- B. Attendance and tardiness of members at internal committee meetings shall be recorded by the committee Vice-Chair, should the committee have one, or the committee Chair if it does not.
- C. Records of attendance and tardiness shall be reported to the Vice President (VP) in the form of accountability reports by the end of each month.
- D. Any voting member of the Board of Directors who accumulates two unexcused absences or four unexcused tardies within any fiscal year shall be automatically placed on the next meeting agenda for consideration of removal. Unexcused absences and tardies may be either consecutive or nonconsecutive to qualify for consideration of removal. (SSCCC Article V, Section 5)
- E. In all other cases not involving attendance, the VP shall notify the SSCCC President that a member has reached the threshold for removal and present evidence. After review by the President and Executive Director, the articles of removal shall be provided to the Accountability Panel for review and if warranted, will be placed on the agenda for the next Board of Directors meeting. If approved by the Accountability Panel, the EVP shall then notify the member that they will have articles of removal placed on the next Board of Directors agenda. The action of the Board of Directors will be forwarded to the Region or to a special meeting of the Delegate Assembly for recommended removal.
  1. Possible reasons to recommend removal:

- a) Violation of the Ethics Code or Conflict of Interest Policy
- b) Violation of the Code of Conduct Agreement

**V. Accountability Panel**

An Accountability Panel shall be composed of the VP (chair) and three randomly selected regional vice chairs excluding the vice chair of the regional director in question. In the event that the complaint is against the VP, the President shall chair the Accountability Panel. The President and Executive Director will also participate on the accountability panel as ex officio members.

The Accountability Panel shall review, in a closed session, all complaints, evidence, or articles of removal prior to placement on the next Board of Directors Agenda. The VP shall bring forward any recommended actions to the Board of Directors for consideration and any action will be forwarded to the Region or to a special meeting of the Delegate Assembly for recommended removal.

**VI. Ethics Code and Conflict of Interest Policy**

Students found to violate the SSCCC Ethic Code and Conflict of Interest Policy will be recommended for removal.

Approved by the Board of Directors November 9, 2019

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