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## Governance and Internal Policy Committee Supplementary Documents 2014-09-06

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### Goals

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#### Non-Resolution Goals

1. Maintaining a standard surveying process for Local Associated Student Organization feedback.
2. Establishing a permanent relationship with the Academic Senate and hosting a Liaison at the monthly Student Senate Council meetings.
3. Providing Oversight, Support, and Accountability for our Shared Governance Representatives, especially pertaining to report submission.
4. Submitting at least one complete digest to the consultation council for consideration.

#### Resolution Goals

1. Fall 2013 14.03 Student Representation Fee Guide
2. Spring 2013 12.01 Formal Training of ASO Officers
3. Advisor's Role Digest
4. Syllabus Availability
5. Student Waiting Time
6. Academic Senate Resolution Coalescence

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# Expectations

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4-6 hours per month in formal business meetings (2 hour teleconference meeting & 2 hours in-person meeting):

- ✓ Debating and asking questions
- ✓ Providing input and reports
- ✓ Paying attention
- ✓ Making motions and voting
- ✓ Attending meetings on time
- ✓ Taking adequate notes

4 hours out-of-meeting (2 before any meeting):

- ✓ Reviewing documents
- ✓ Providing your own proposed revisions
- ✓ Doing background research
- ✓ Preparing any agenda items
- ✓ Participating in drafting sessions
- ✓ Check and respond to your Student Senate emails at least every other business day.

Attendance of a teleconference meeting:

- ✓ Ability to commit undivided attention to the meeting itself during scheduled times:
  - Not necessary for you to consistently invest this attention, just for you to be able to do so.
  - Many motions will be taken by unanimous consent, so inaction may be taken as consent.

If you are unable to meet any of the above expectations for any reason, on your first violation noticed by the Chair, you will receive a formal warning. If issues continue, potential consequences include:

- ✓ Removal from the committee.
- ✓ Notification of your Region Chair.
- ✓ Receiving additional resolution implementation assignments.

*\*A request to be excused from duty for any of the above expectations, including basic committee absences, may be sent to the Chair for review. Ultimately, the members will hold the power to overrule the Chair and alter any of these expectations. You will hold yourselves and your peers accountable.*

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# Fall Meeting Schedule

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September 6 (Council Weekend)

September 20

September 27

October 4 (Council Weekend)

October 18

October 25

November 8

November 22

December 6 (Council Weekend)

December 13/20

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# Advisor's Role Digest Draft

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Title, Issue, Background, Analysis, Recommendation

Title: Student Organization Advisor's Role

Issue: Many issues have resulted from the lack of clarity on the role of a Student Body Association's advisor.

Stakeholders:

<http://californiacommunitycolleges.cccco.edu/ChancellorsOffice/ConsultationCouncil.aspx>

The role of the advisor of a student organization has been the subject of a great deal of confusion and controversy in the California Community College System. Advisors of Associated Student Organizations and Clubs are the most powerful sources of institutional memory, providing students with the history of the organization, connections to appropriate college staff and officials, and knowledge which would otherwise be extremely difficult for students to obtain. There is a significant issue with the lack of definition for the role of these advisors.

Several issues have arisen because of confusion about the rights of the student body association and those of the advisor, just a few of which are:

- Confusion over the requirement for an advisor to be present at a Student Body Association meeting for business to be conducted;
- Requirements imposed upon student body associations to travel with an advisor, without specificity as to the source of funding for this;
- Various job titles and responsibilities which could leave an advisor unable to fulfill his obligations to the associated student organization;
- Potentially conflicting roles and responsibilities of the college official acting as the advisor, including acting as the campus disciplinarian and competing with the student body association for student services or similar funding for projects they are responsible for supervising; and
- Lack of standardization of policies for designees of the advisor.

There are many issues which need to be discussed at greater length. While the Student Senate for California Community Colleges has a great deal of experience working with local

senates on these matters, it does not revere itself as the only authority on the subject; therefore, the Student Senate for California Community Colleges proposes that the Consultation Council create a committee in order to improve clarity on the role of the advisor and to facilitate communication on this critical issue with the necessary system partners.

Release time for an advisor

Rejection of ASO actions must be accompanied with a citation

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# Subcommittees

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## Curriculum and Academic Senate Relations Subcommittee

### **Members:**

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|---|-----------------|
| 1. (Chair) Academic Senate Executive Committee Representative           | Charlie Millar  |
| 2. System Advisory Committee on Curriculum Representative               | Andrew Campbell |
| 3. Academic Senate Curriculum Representative                            | Ravneet Kaur    |
| 4. Academic Senate Equity and Diversity Action Committee Representative | Josue Gonzalez  |
| 5. Academic Senate Educational Policies Committee Representative        | Asia Reed       |

**Purpose:** To review and coordinate goals regarding our relationship with the Academic Senate for California Community Colleges and our policy objectives regarding curriculum and “academic and professional matters.”

## Technology and Online Education and Resources

### **Members:**

- |  |               |
|--|---------------|
| 1. (Chair) Telecommunications and Technology Advisory Representative | Colton Willey |
| 2. MyEdu Steering Committee Representative                           | Nehasi Lee    |
| 3. High Tech Training Center Unit Advisory Representative            | John Noyola   |
| 4. Student Services Portal Representative 1                          | ?             |
| 5. Student Services Portal Representative 2                          | ?             |
| 6. Student Services Portal Representative 3                          | ?             |

**Purpose:** To review and advise the Governance and Policy Committee regarding technology and developments in online education and resources.

## Matriculation and Transfer Students

### **Members:**

- |  |                 |
|--|-----------------|
| 1. (Chair) SB 1440 Taskforce Representative        | Alejandra Colon |
| 2. Counseling Advisory Representative              | Tiana Buttice   |
| 3. Common Core Advisory Committee Representative 1 | Yeny Lei        |
| 4. Common Core Advisory Committee Representative 2 | Errin Bass      |

**Purpose:** To coordinate the policy objectives of the Student Senate Council on matriculation, transfer, and counseling.

## Specific Needs Student Services

### **Members:**

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|--|----------|
| 1. (Chair) Mental Health Advisory Representative | Yeny Lei |
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| 2. Disabled Students Programs and Services Advisory Representative           | <i>Raul Juarez</i> |
| 3. Foster and Kinship Care Educational Program State Advisory Representative | Hasun Khan         |
| 4. Alternative Text Production Center Advisory Representative                | Christian Salazar  |
| 5. High Tech Training Center Unit Advisory Representative                    | John Noyola        |

**Purpose:** To coordinate the policy objectives of the Student Senate Council pertinent to the specific student needs issues which the Member representatives are responsible for reviewing.

*Financial Aid*

**Members:**

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|---|----------------|
| 1. (Chair) CalWORKs Advisory Representative                       | Kendra Barnes  |
| 2. Financial Aid Regional Representatives Advisory Representative | Nicholas Steil |
| 3. California Public Higher Education Caucus Representative       | Josue Gonzalez |

**Purpose:** To coordinate the policy objectives of the Student Senate Council on fee waivers, student loans, and other forms of financial assistance for students on the state and federal levels.

*Other Student Associations*

**Members:**

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|---|----------------|
| 1. (Chair) California State Student Association Representative                  | Victor Costa   |
| 2. University of California Student Association Representative                  | Andrew Napier  |
| 3. California Community Colleges Association of Student Trustees Representative | Randy Smith    |
| 4. California Public Higher Education Caucus                                    | Josue Gonzalez |

**Purpose:** To coordinate the Student Senate Council's relationships with other student organizations.